

Officiant Booking Checklist

Officiant name: _____

License / ordination type: _____

Phone: _____

Email: _____

Total fee: _____

Rehearsal date: _____

CONFIRM WITH OFFICIANT

- | | |
|--|--|
| <input type="checkbox"/> Date and venue confirmed | <input type="checkbox"/> Sound system / mic plan |
| <input type="checkbox"/> Marriage license requirements explained | <input type="checkbox"/> Rehearsal attendance confirmed |
| <input type="checkbox"/> Vow style discussed | <input type="checkbox"/> Travel / lodging arrangements (if applicable) |
| <input type="checkbox"/> Ceremony script shared / approved | <input type="checkbox"/> Tip / gift planned |